

PLACEMENT NAME:

NYS Dept. of Health, Division of Legal Affairs

1) A brief statement about your office generally (e.g., mission, jurisdiction, size, nature of practice, etc.)

The NYS Dept of Health's Bureau of In-House Counsel (HC) has 17 attorneys responsible for rendering legal advice relating to the Department's public health programs (e.g., communicable disease control, bioterror, Early Intervention, medical records, vital statistics) and relating to facility licensure and surveillance (e.g., hospital certificate of need). HC also processes all the DOH regulations and contracts.

2) A description of the experiences law students are likely to have at your office, including the types tasks a student may perform.

Depending on the attorney the law student was assigned, the student might be asked to do research, attend meetings, review regulations or contracts, draft forms for website postings.

3) Any special requirements you have for student selection (e.g., writing sample, class standing, experience, third year students only, background check, etc.)

We prefer 2nd year students in the top third of the class, would definitely like to review a writing sample, and prefer students who have voiced an interest in health or administrative law.

4) Other information you would like posted on the field placement website about your office and student opportunities

Unfortunately, we are unable to offer any paid intern positions.