



## ACCEPTANCE INFORMATION

For the Class of 2018



PLEASE VISIT OUR ACCEPTED APPLICANTS PAGE ON OUR WEBSITE: [WWW.ALBANYLAW.EDU](http://WWW.ALBANYLAW.EDU)  
CLICK ON "ADMISSIONS" AND SELECT "ACCEPTED APPLICANTS" FROM THE DROP DOWN MENU.

**DEPOSITS:** A total deposit of \$500 is required to hold your seat in the class. *See your acceptance letter for deposit due date.* All deposits are non-refundable and will be credited to your Fall 2015 tuition bill. If we do not receive your deposit by the due date, your acceptance will be cancelled. Continue to check your status online to see when your deposit is received. We accept check or money order for this deposit, which should be made payable to "Albany Law School" and mailed in the enclosed envelope or to the address at the end of this form.

Please make sure your name is printed on the check/money order. Please return it with the enclosed card so that your deposit is credited to your account.

**TRANSCRIPTS:** In the event that you do not obtain your undergraduate degree by June 2015, please contact the Admissions Office. This may affect your offer of admission.

You are required to submit official copies of transcripts directly from all post-secondary institutions you have attended, regardless of whether or not you were granted a degree. The American Bar Association Standard 502, Interpretation 502-1 states: **Before an admitted student registers, or within a reasonable time thereafter, a law school shall have on file the student's official transcript showing receipt of a bachelor's degree, if any, and all academic work undertaken.**

"Official transcript" means a transcript certified by the issuing school to the admitting school or delivered to the admitting school in a sealed envelope with seal intact. A copy supplied by the Law School Data Assembly Service is not an official transcript, even though it is adequate for preliminary determination of admission. **Official transcripts must be received by August 14, 2015.**

**IMMUNIZATIONS:** According to New York State Public Health Law, all post-secondary students born on or after January 1, 1957 must provide proof of immunity to measles, mumps, and rubella and either receive or decline the meningitis vaccine. Immunization information can be obtained from the following sources: your health care provider, previous college health center, or infant records held by parents that are signed by a physician. A copy of the immunization form is enclosed. You may also download this form from the Accepted Applicants page on our website. **Student Immunization Record Forms must be received by August 14, 2015. Failure to do so will result in withdrawal from class.**

**WEBADVISOR:** To help you with the transition to law school deposited applicants will be given access to our student on-line service called WebAdvisor. From WebAdvisor you can:

- » View your schedule (when available)
- » Access financial aid information
- » View orientation schedule and reading assignments
- » Submit a Roommate Request
- » Search for a Roommate, and more

**Access to WebAdvisor will be activated once we receive your full seat deposit, usually around mid-June.**

**FOUR-YEAR PROGRAM:** You may elect to enroll in our four-year program. Students in this program complete an average of 22 credits per year which is designed for the student who has outside obligations such as employment or family. Students in the four-year program may take required courses in either our morning session from 8:00 a.m. to 12:00 p.m. or our afternoon session from 1:00 p.m. to 5:00 p.m. You must complete an election form to be registered for our four-year program. The election form is located on our website under "Admissions/Accepted Applicants".

**HOUSING:** All housing at Albany Law School is off-campus. Because there are so many colleges in the region, housing is readily available, is relatively inexpensive and located in the residential area surrounding the Law School. Typically, one-bedroom/studio apartments range from \$525 to \$675, two-bedrooms from \$700 to \$850 and three-bedrooms or larger from \$900 to \$1150. The Law School does not screen or investigate any housing. The Admissions Office has some resource material available to assist you with securing housing, including copies of the Capital Region Renters Guide and information on College Suites, a student-residence facility located adjacent to the law school [www.uhcollegesuites.com](http://www.uhcollegesuites.com). There are many housing links listed on our website which were also provided to landlords in the area for posting their rental properties. Maps of the area are also available on our website.

**STUDENTS WITH DISABILITIES:** We are pleased to be able to offer academic accommodations if you have a documented disability. To make arrangements for accommodations, please contact Connie Mayer, Associate Dean for Academic Affairs and Intellectual Life at [acuel@albanylaw.edu](mailto:acuel@albanylaw.edu).

*If you decide not to attend Albany Law School please indicate that on the enclosed card and return it to our office as soon as possible. There are many applicants on our waitlist who are anxiously waiting for the opportunity to join the Albany Law family. LSAC provides all law schools with information on applicants who have made deposit commitments to multiple schools.*

**FINANCIAL AID:** If you would like to receive an estimate of your aid eligibility you must file a Free Application for Federal Student Aid (FAFSA) and list *Albany Law School's Title IV Code, G02886*. You can file your FAFSA electronically at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). You may also visit the Financial Aid home page on our website [www.albanylaw.edu/admissions/financial-aid/](http://www.albanylaw.edu/admissions/financial-aid/).

**ORIENTATION:** All students in the J.D. program are required to attend a *mandatory* orientation session in August. You will participate in academic preparation programs and receive assignments which must be completed prior to your first day of class. A complete orientation schedule will be posted on our website in July.

**DEFERMENTS:** Any admitted applicant may request to defer for one year. A full deposit of \$500 must be paid and a formal request should be submitted to the Admissions Office in writing no later than July 5, 2015. Submission of a deferral request does not guarantee that it will be granted.

**QUESTIONS:**  
OFFICE OF ADMISSIONS

(518) 445-2326  
[admissions@albanylaw.edu](mailto:admissions@albanylaw.edu)  
[www.albanylaw.edu](http://www.albanylaw.edu)



ALBANY LAW SCHOOL

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